

Details

Destination	Purpose of Travel
Italy	Business Visa

Embassy of Italy

50-E, Chandra Gupta Marg, Chanakya Puri, New Delhi

Tel: 011 – 26114355

Fax: 011 – 26873117

Email: ambasciata.newdelhi@esteri.it

Website: www.ambnewdelhi.esteri.it

Business Visa Application Details:

1. Original passport with at least 3 months validity from the date of intended travel along with the original previous passport (if any)
2. Completely filled and signed visa application, declaration & undertaking and disclaimer form
3. 2 latest passport size white background photographs with face close up (do not staple the photograph)
4. Covering letter from the applicant stating name, passport number and the purpose of travel
5. Invitation letter on the specific format of the Italian Embassy
6. Latest original personal bank statement for the last 6 months and ITR of last three years
7. Overseas travel insurance with the minimum coverage of EUR 30,000 for the entire duration
8. Return air ticket and hotel reservation voucher

If Self Employed / Business

1. Relationship proof with the company (i.e. MOA if Director, Partnership deed if Partner and Proprietorship certificate if Proprietor)
2. Company's latest bank statement for the last 3 months and ITR of last three years

If Employed / Service person

1. No objection certificate from the current Employer for the duration of travel

2. Salary slip for the last three months / salary certificate from the Employer

Visa Fee	Euro 60 equivalent in INR as a demand draft
VFS Charges	INR 1015/- in cash per application
VFS Courier Charges	INR 323/- in cash per passport
DD Making	INR 60/- per demand draft
Processing Time	Minimum 8-10 working days

Please note :

1. The passport must have atleast 2 blank pages and issued within the previous 10 years only
2. Applicant/s bio-metrics is required and they needs to come in person to the VFS center for the same
3. The biometrics is valid for 59 months, means they don't need to undergo the bio-metrics again in next 59 months

Details

Destination	Purpose of Travel
Italy	Tourist Visa

Embassy of Italy

50-E, Chandra Gupta Marg, Chanakya Puri, New Delhi

Tel: 011 – 26114355

Fax: 011 – 26873117

Email: ambasciata.newdelhi@esteri.it

Website: www.ambnewdelhi.esteri.it

Tourist Visa Application Details:

1. Original passport with at least 3 months validity from the date of intended travel along with the original previous passport (if any)
2. Completely filled and signed visa application, declaration & undertaking and disclaimer form
3. 2 latest passport size white background photographs with face close up (do not staple the photograph)
4. Covering letter from the applicant stating name, passport number and the purpose of travel
5. Latest original personal bank statement for the last 6 months and ITR of last three years
6. Overseas travel insurance with the minimum coverage of EUR 30,000 for the entire duration
7. Return air ticket and hotel reservation voucher

If Self Employed / Business

1. Relationship proof with the company (i.e. MOA if Director, Partnership deed if Partner and Proprietorship certificate if Proprietor)
2. Company's latest bank statement for the last 3 months and ITR of last three years

If Employed / Service person

1. No objection certificate from the current Employer for the duration of travel
2. Salary slip for the last three months / salary certificate from the Employer

If Student

1. Leave sanction letter from the School / Institute, if closed then letter stating that
2. School / Institute ID card copy

Visa Fee	Euro 60 equivalent in INR as a demand draft
Children between the age 6-12 years	Euro 35 equivalent in INR as a demand draft
Children below the age of 6 years	Nil
VFS Charges	INR 1015/- in cash per application
VFS Courier Charges	INR 323/- in cash per passport
DD Making	INR 60/- per demand draft
Processing Time	Minimum 8-10 working days

Please note :

1. The passport must have atleast 2 blank pages and issued within the previous 10 years only
2. Minor traveling alone or accompanied by one parent shall provide a notarized NOC by the not traveling parent, plus copies of parents passports or signature ID proof
3. Applicant/s bio-metrics is required and they needs to come in person to the VFS center for the same
4. The biometrics is valid for 59 months, means they don't need to undergo the bio-metrics again in next 59 months

Details

Destination	Purpose of Travel
Italy	Visitor Visa

Embassy of Italy

50-E, Chandra Gupta Marg, Chanakya Puri, New Delhi

Tel: 011 – 26114355

Fax: 011 – 26873117

Email: ambasciata.newdelhi@esteri.it

Website: www.ambnewdelhi.esteri.it

Visitor Visa Application Details:

1. Original passport with at least 3 months validity from the date of intended travel along with the original previous passport (if any)
2. Completely filled and signed visa application, declaration & undertaking and disclaimer form
3. 2 latest passport size white background photographs with face close up (do not staple the photograph)
4. Covering letter from the applicant stating name, passport number and the purpose of travel
5. Invitation letter with the complete address and the contact details from the counter part in Italy
6. Passport and valid residence permit copy of the inviting person
7. Latest original personal bank statement for the last 6 months and ITR of last three years
8. Overseas travel insurance with the minimum coverage of EUR 30,000 for the entire duration
9. Return air ticket and hotel reservation voucher

If Self Employed / Business

1. Relationship proof with the company (i.e. MOA if Director, Partnership deed if Partner and Proprietorship certificate if Proprietor)
2. Company's latest bank statement for the last 3 months and ITR of last three years

If Employed / Service person

1. No objection certificate from the current Employer for the duration of travel
2. Salary slip for the last three months / salary certificate from the Employer

If Student

1. Leave sanction letter from the School / Institute, if closed then letter stating that
2. School / Institute ID card copy

Visa Fee	Euro 60 equivalent in INR as a demand draft
Children between the age 6-12 years	Euro 35 equivalent in INR as a demand draft
Children below the age of 6 years	Nil
VFS Charges	INR 1015/- in cash per application
VFS Courier Charges	INR 323/- in cash per passport
DD Making	INR 60/- per demand draft
Processing Time	Minimum 8-10 working days

Please note :

1. The passport must have atleast 2 blank pages and issued within the previous 10 years only
2. Minor traveling alone or accompanied by one parent shall provide a notarized NOC by the not traveling parent, plus copies of parents passports or signature ID proof
3. Applicant/s bio-metrics is required and they needs to come in person to the VFS center for the same
4. The biometrics is valid for 59 months, means they don't need to undergo the bio-metrics again in next 59 months